

7 January 2022

Dear Citadel Community:

School re-opens for all students on Monday 10 January. We look forward to your child's return to school. On behalf of our staff, thank you for your support during this phased restart as it allowed our staff to review and adjust our safety protocols.

I'd like to outline what to expect when your child returns to school on Monday.

These are the current practices that will continue to be in place:

- 1. It is important to complete the Daily Health Check every morning before coming to school. <u>K-12 Health Check (gov.bc.ca)</u>.
- 2. If your child is feeling ill or showing signs of cold or flu, then please have them stay home.
- 3. We encourage students to bring multiple masks in case they lose one or need to replace it.
- 4. Regular handwashing/sanitizing will continue.
- 5. Enhanced cleaning and disinfecting will continue.
- 6. Directional traffic flow and occupancy room limits within the building.

In addition, here are the new practices that will be in place on 10 January

- 1. We will need to limit visitors, including parents, in our building. At this time, please plan on entering the building only after you have made prior arrangements with a staff member.
- 2. Each classroom has been assessed by the teacher with furniture and equipment arranged to maximize space and increase physical distancing, wherever possible.
- 3. Whenever practicable, school gatherings and events will be held virtually.
- 4. Implementing further strategies to reduce crowding during class transitions and break times.
- 5. Volunteers will be limited within the building.

In addition, we have made these adjustments at Citadel:

Given our current and long established COVID protocols, there are not many changes to make but we will need to revisit some past measures that were in place last year.

To reduce congestion and the possibility of crowding, we will return to a two-tiered staggered start and end time for students (see schedule on next page) as well as assigning a specific entry and exit door for each team (see attached Team Entry & Exit map).

The lunch break will return to half the school eating inside while the other half is outside and then reversing, again to reduce congestion areas.

Otherwise, we will continue to encourage hand hygiene, maximize space as much as possible, and manage traffic flow in the building during the day.

We ask that students arrive as close to their start time as possible and proceed directly to class at their designated start time. This may not be possible for all students but those who live in the neighbourhood and do not have band or some other before school activity should just arrive at their start time.

Revised Staggered Start and End Times (in effect 10 January until further notice)

Staggered Start and End Time for Teams Thunder, Tropical, and Tsunami

Start Time 8:40, Outside Lunch Play 11:50-12:15, Eating Time 12:15 – 12:30, Dismissal at 2:49

Staggered Start and End Time for Teams Firestorm, Hurricane, and Tornado

Start Time 8:50. Inside Eating time at 12:00-12:15, Outside Play 12:15-12:40, Dismissal at 2:59

We look forward to the return of students on Monday 10 January 2022 and ask that you monitor your email for further updates that may follow in the days ahead.

With appreciation,

John Goheen, Principal